

# WinQuery®

## What's New Guide

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Version 24



Version 24

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# What's New in WinQuery Version 24

WinQuery 24 has been enhanced to include new features we hope you will find helpful and easy to understand.

## New Feature Highlights for Version 24:

### **New List Answers Option – Enter selected questions:**

- List Answers produces a report of respondent answers in order of respondent number.
- You can specify which questions to include in the list answers report by using a saved questions list.
- The saved questions list can then be referenced when running future list answers reports.
- This is useful for running list answers reports for specific question series and saves time manually selecting the desired questions.

### **New Marginal Option – Selected questions:**

- Marginal lets you create marginal reports. Marginals (sometimes called frequency counts) provide counts and percents for responses to questions.
- Now you can enter the questions to include by specifying the WinQuery question number within a new input box.
- Previously it was necessary to click and highlight the questions to include in the report.
- This is useful, for example, when selecting a block of questions which may or may not be in questionnaire order.

### **Sample Dispositions Tally Report – New report output to Excel:**

- The Sample Dispositions Tally Report creates a report of disposition counts for a study, based on the last dialing attempt. It reports the final status of each number dialed and not dialed.
- This report can now be directly opened in Excel.

### **Compatibility with latest version of SPSS:**

- Data output using WinQuery 24 is compatible with the latest version of SPSS.
- No matter the data output method, whether Express Data Export and/or Write Data As to SPSS, your .SAV data will be saved in the latest format.

## New List Answers Option – Enter selected questions

Use **Reports|Respondents|List Answers** to produce a report of respondent answers in order of respondent number.

The report is based on information you specify, including Batch IDs, questions, interview type, sample elements and other specifications.

You can now choose to **Enter selected questions** in an input box and save the list of selected questions for future report runs.

The screenshot shows the 'List Answers' dialog box with the following elements:

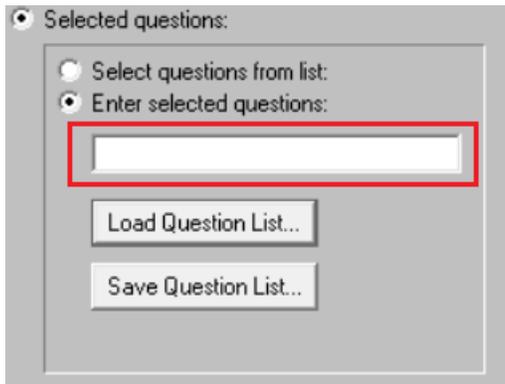
- Select batch IDs to include in report:** Includes buttons for 'Select All', 'Clear All', and 'Wildcard Selection...'. A list of Batch IDs is shown: 901, 902, 903, COD, XxA, XxS, XxT.
- Question Selection:** Radio buttons for 'Closed end and coded questions', 'Alphanumeric open end questions', 'Numeric open and closed end questions', 'Alphanumeric and numeric questions', 'Associated open end questions', 'All questions', and 'Selected questions:'. The 'Selected questions:' option is selected.
- Selected questions:** A sub-section with radio buttons for 'Select questions from list:' and 'Enter selected questions:'. The 'Enter selected questions:' option is selected and highlighted with a red box. Below it is an input field containing '2,4,6,8-12,15'.
- Filters:** Checkboxes for 'Batch ID', 'Date', 'Phone #', 'Start time', 'Stop time', 'Elapsed time', 'Interviewer ID', and 'Disposition code'. Buttons for 'OK', 'Cancel', 'Help', and 'Filter...' are also present.
- Other Options:** Radio buttons for 'Completed interviews only', 'Unfinished contacts only', 'All contacts combined', and 'Callbacks only'. A 'Sample Elements...' button is also present.
- Response Selection:** Radio buttons for 'All respondents' and 'Selected respondents...'. The 'All respondents' option is selected.
- Advanced Options:** Checkboxes for 'Include tattletale reports', 'Include interviewer notes', 'Annotate closed end answers' (checked), and 'Advance a page after each respondent'.

Within the **Selected questions** area, click on **Enter selected questions**.

This close-up shows the 'Selected questions:' section of the dialog. The 'Enter selected questions:' radio button is highlighted with a red box, and a mouse cursor is clicking on it. Below the radio buttons is a list of question IDs and descriptions:

- <1> \*DUMMY TO PUNCH MARK
- <2> Thank you very much for you
- <3> Good afternoon, my name is [
- <4> Please enter gender.
- <5> Thank you for your time. Thos
- <6> Q.A...
- <7> Thank you very much. Those

An input box will appear where desired questions may be entered.



Selected questions:

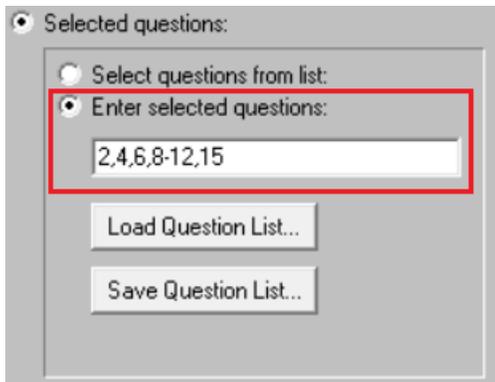
Select questions from list:

Enter selected questions:

Load Question List...

Save Question List...

Enter the questions to include by specifying the WinQuery question number. You can enter single question numbers separated by commas (e.g. 2,4,6), question number ranges (e.g. 8-12) or a combination of single questions numbers and question number ranges (e.g. 2,4,6,8-12,15).



Selected questions:

Select questions from list:

Enter selected questions:

2,4,6,8-12,15

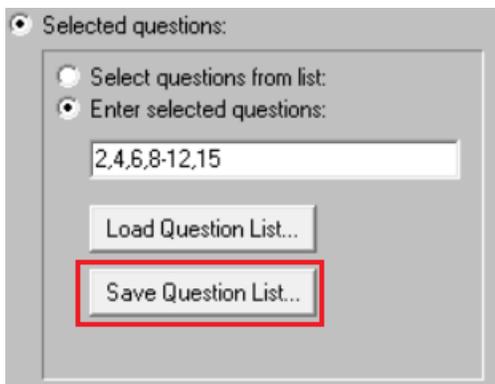
Load Question List...

Save Question List...

Select **OK** to run the report.

You can save the list of questions for future runs by inputting the desired questions and then clicking

**Save Questions List...**



Selected questions:

Select questions from list:

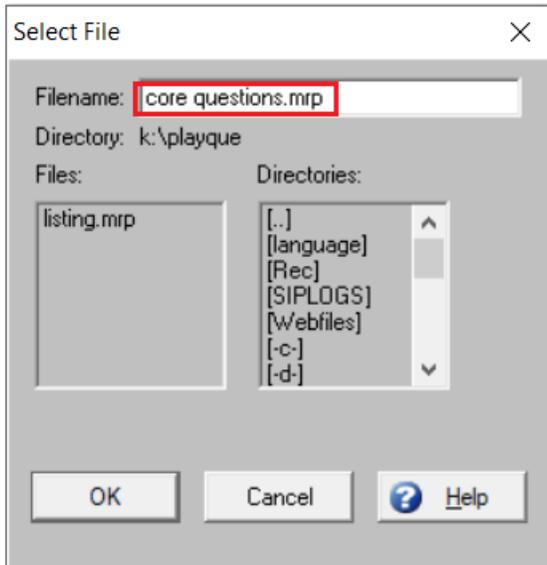
Enter selected questions:

2,4,6,8-12,15

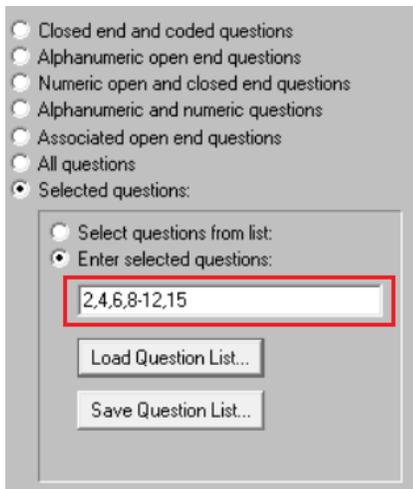
Load Question List...

Save Question List...

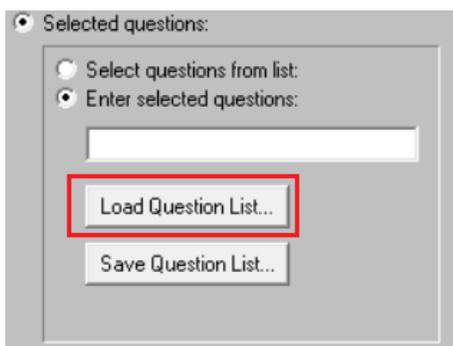
You will then be prompted to enter the name of the file with a default “.mrp” extension. Select **OK** to save the questions list.



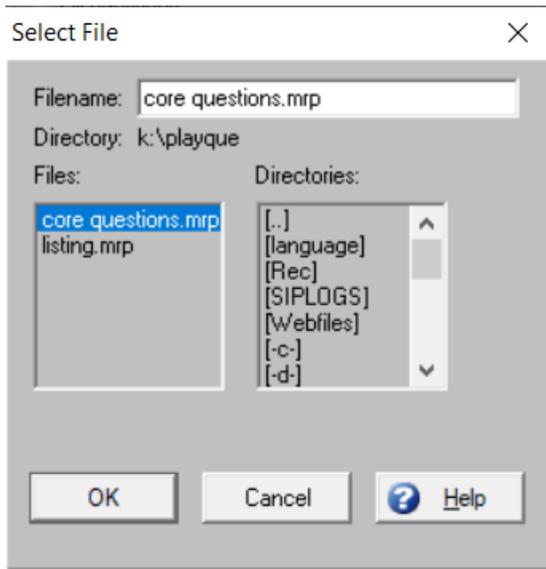
The current list of selected questions will appear within the input box to help speed with question selections for future runs. The list will be cleared when switching to another study or closing/opening WinQuery.



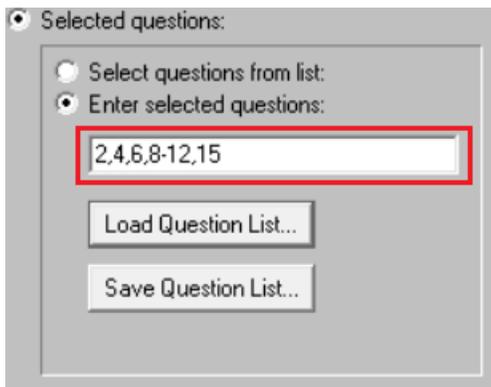
You can easily populate the saved list of questions by clicking **Load Questions List...**



Then select the desired \*.mrp saved questions list to use and select **OK**.



The saved questions list will now appear within the question input box.



See the WinQuery online **Help** topic "*List Answers by Respondent Number Report*" for more detailed information about this feature.

## New Marginal Option – Selected questions

### Analysis|Marginal

Marginals (sometimes called frequency counts) provide counts and percents for responses to questions. Marginals can be run both during a study and after it is completed.

A new **Selected questions** option is now available for you to input the WinQuery questions to include in the report.

Marginal

Select batch IDs to include in report.

Batch IDs

Select All

Clear All

Wildcard Selection...

901  
902  
903  
COD  
XXA  
XXS  
XXT

Filter...

Report type:

Completed interviews only

Unfinished contacts only

All contacts combined

Callbacks only

All respondents

Selected respondents...

Questions

<4> Please enter gender.

<5> Thank you for your time. Those are a

<6> Q.A...

<7> Thank you very much. Those are all I

<8> Q.B...

<9> Thank you very much. Those are all I

<10> \*DUMMY FOR QUOTA EVALUATI

Select all closed-end and coded questions

Select all questions

Selected questions...

Compress answer lists

Do not display unanswered questions

Advance a page after each question

Open report in Excel

OK

Cancel

Help

Click on **Selected questions** and an input box will appear where desired questions may be entered. Select **OK**.

Specify Questions

Enter questions:

4,6,15-35,41,42

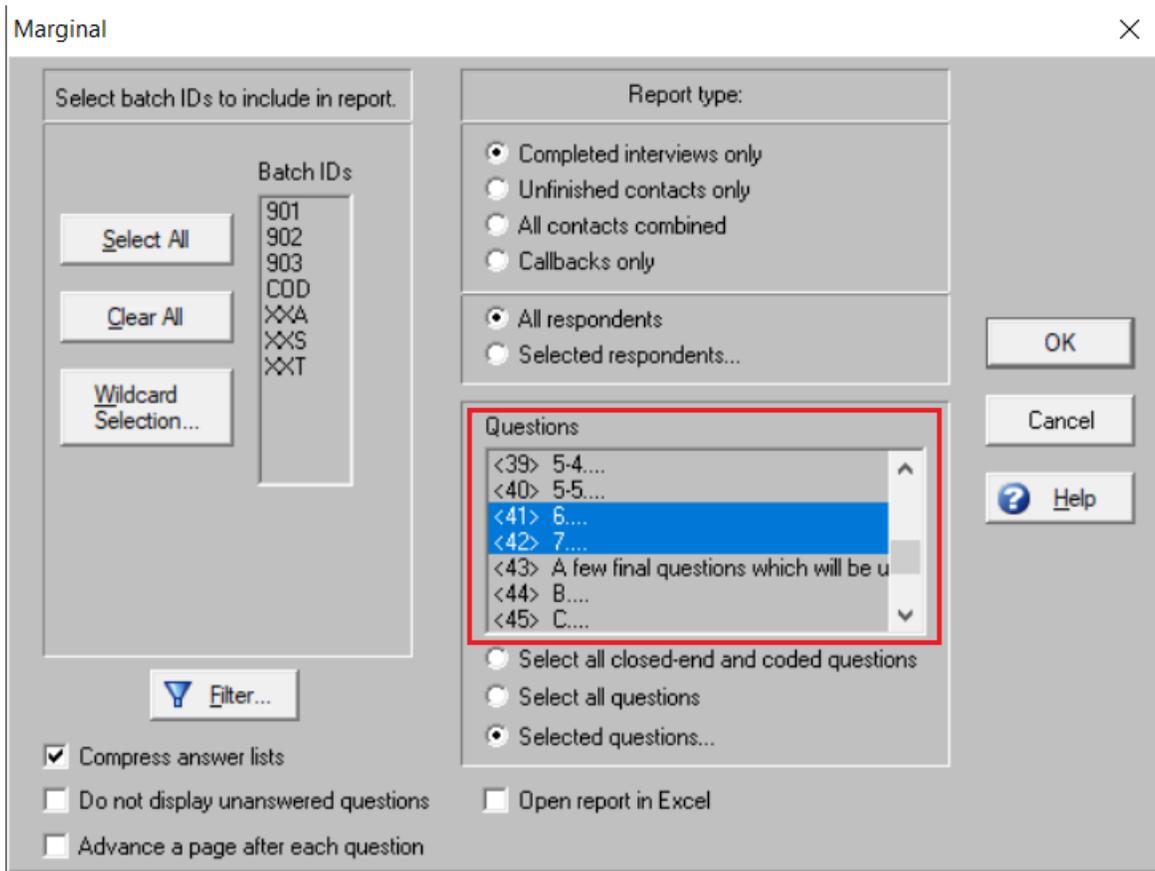
Indicate consecutive questions with dashes. Separate multiple questions with commas. (Ex. 10,13,15-17,20)

OK

Cancel

Help

The selected questions will then be highlighted and will be included in the marginal report.



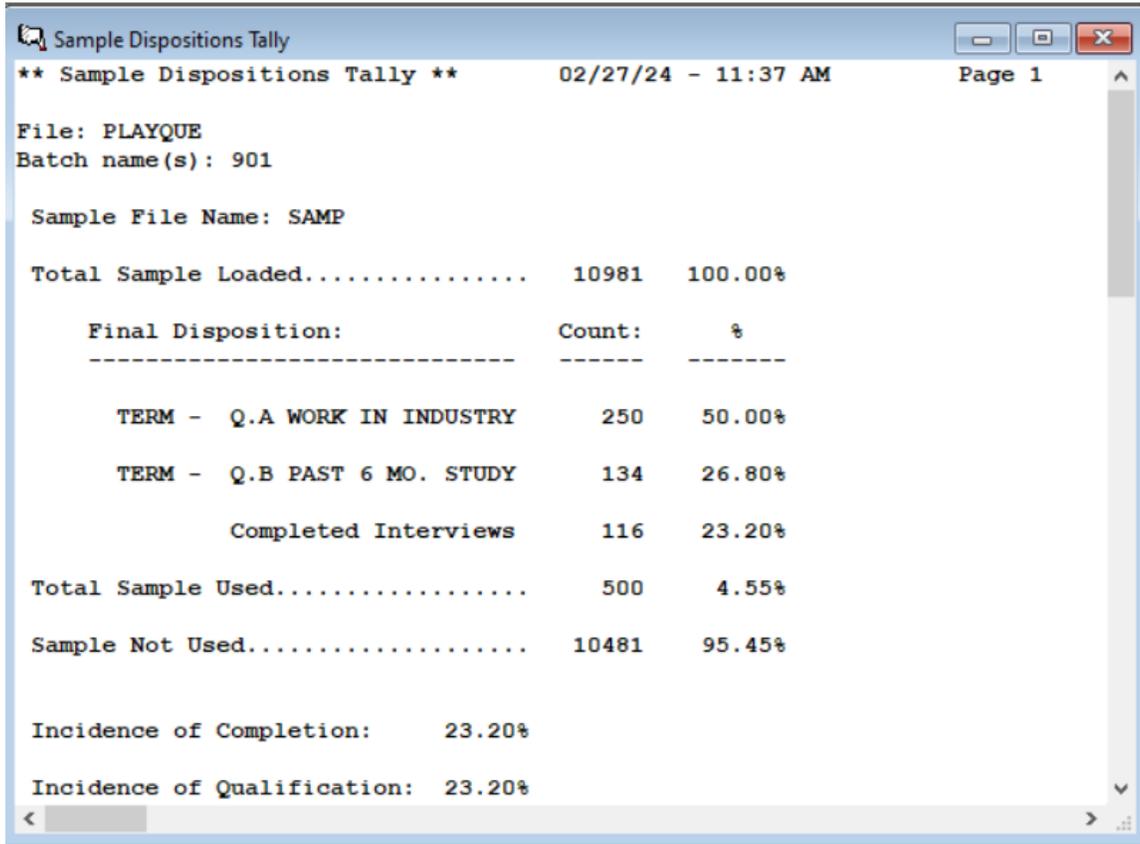
The selected questions will remain highlighted for future runs. The questions will be cleared when other questions are selected, switching to another study or closing/opening WinQuery.

See the WinQuery online **Help** topic "*Marginal Analysis*" for more detailed information about this feature.

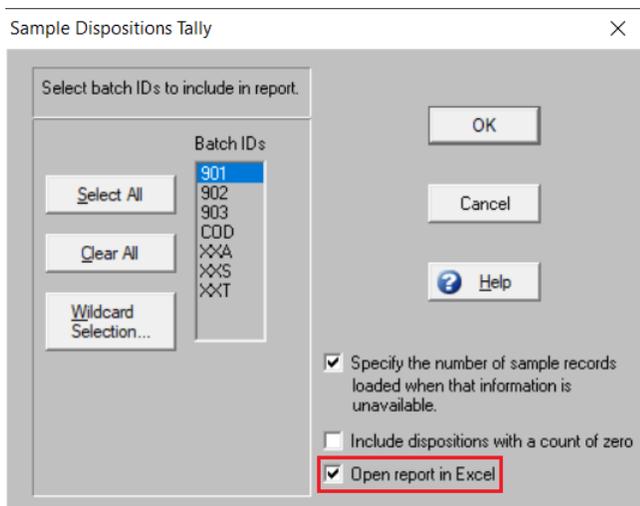
## Sample Dispositions Tally Report – New report output to Excel

### Reports|Dispositions|Sample Dispositions Tally

The Sample Dispositions Tally Report creates a report of disposition counts for a study, based on the last dialing attempt. It reports the final status of each number dialed and not dialed.



Select **Open report in Excel** to view/edit the report in Excel format. Select **OK** to run the report.



Excel will open and the Sample Dispositions Tally report will be created.

	A	B	C
1	** Sample Dispositions Tally **		
2			
3	Sample File Name:	SAMP	
4	Total Sample Loaded	10981	100.00%
5	Final Disposition:	Count:	%
6	TERM - Q.A WORK IN INDUSTRY	250	50.00%
7	TERM - Q.B PAST 6 MO. STUDY	134	26.80%
8	Completed Interviews	116	23.20%
9	Total Sample Used	500	4.55%
10	Sample Not Used	10481	95.45%
11	Incidence of Completion:	23.20%	
12	Incidence of Qualification:	23.20%	
13			
14	All Samples		
15	Total Sample Loaded	10981	100.00%
16	Final Disposition:	Count:	%
17	TERM - Q.A WORK IN INDUSTRY	250	50.00%
18	TERM - Q.B PAST 6 MO. STUDY	134	26.80%
19	Completed Interviews	116	23.20%
20	Total Sample Used	500	4.55%
21	Sample Not Used	10481	95.45%
22	Incidence of Completion:	23.20%	
23	Incidence of Qualification:	23.20%	

The default name of the report is SampleTally.txt and will be saved to the root folder where the WinQuery study resides.

 SampleTally.txt

Use Excel to revise the name and/or desired format of the report.

See the WinQuery online **Help** topic "*Sample Disposition Tally Report*" for more detailed information about this feature.

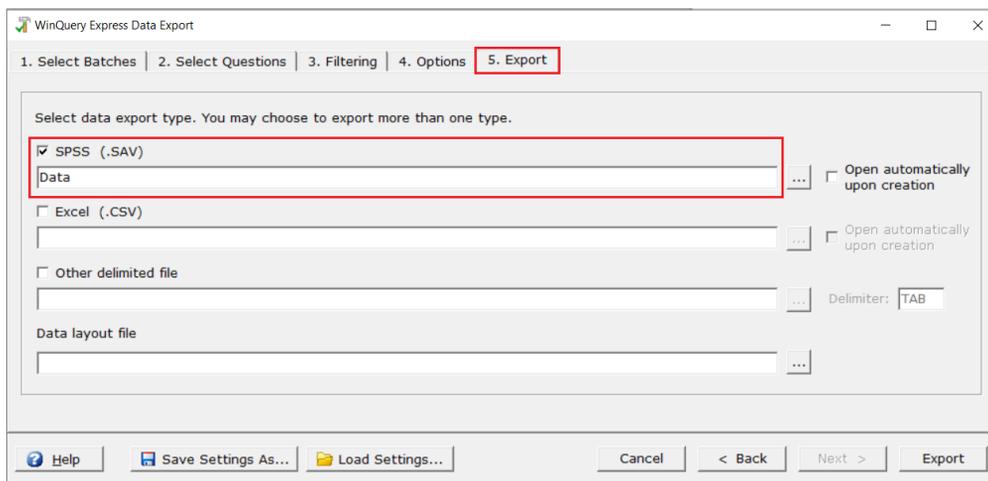
## Compatibility with latest version of SPSS

### File|Express Data Export and File|Create Crosstabulation Files|SPSS

Data output using WinQuery 24 is compatible with the latest version of SPSS. This applies to all data output methods using WinQuery to SPSS data format.

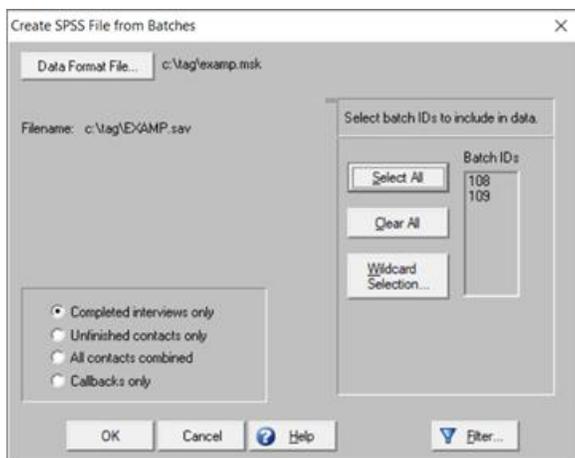
#### File|Express Data Export

When outputting data through Express Data Export to SPSS the data will be compatible with the latest version of SPSS.



#### File|Create Crosstabulation Files|SPSS

When outputting data through Create Crosstabulation Files|SPSS the data will be compatible with the latest version of SPSS.



See the WinQuery online **Help** topic “*Express Data Export*” and “*Create Crosstabulation Files*” for more detailed information about these features.